



DRAFT

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IT / EQUALIZATION COMMITTEE

*Chris Wittenbach, Chair – Terry Collins, Vice Chair
Dawn Bales*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: THURSDAY, MARCH 2, 2017 - 1:30 P.M.

PRESENT: Commissioners Wittenbach, Bales, Collins, and Stimpson

ALSO PRESENT: Matt Richardson, Sheriff Welsh, David Panian (The Daily Telegram), Roxann Holloway, Kim Murphy, Martin Marshall, and Rebecca Borton

I. APPROVAL OF MINUTES

*Motion by Collins, to approve the minutes of the February 2, 2017 meeting, seconded by Bales.
Motion carried.*

II. INFORMATION TECHNOLOGY

Department reports / system concerns: Roxann reported that all is well in the Clerk's Office.

Social Media: Sheriff Welsh and Matt Richardson have spoken regarding the implementation of a social media plan.

Discussions included the capability of allowing only certain departments, and potential issues with the effect on the county's bandwidth. Matt will contact a consultant to identify the rules that can, and cannot, be set and configurations.

IT report: Matt reviewed the IT report. He noted that work has begun on the Health Department EMR software, the County intranet, and the court docket and online calendar.

Matt noted that Undersheriff Bevier continues to work on the E-warrant project.

The 911/Dispatch UPS server is currently being replaced.

Updates / Other business: There were no other updates.

III. EQUALIZATION

Marty noted that the 2017 Change of Assessment Notice Statements have been mailed and board of review will begin next week.

IT/Equalization Committee
March 2, 2017

The goal is to have the 2017 Equalization Report prepared and ready for presentation at the April 12th meeting of the Board of Commissioners. Because the last day for municipalities to turn rolls over to the County is April 5th it is unlikely that the report will be available in time for the IT/Equalization Committee meeting on the 6th.

The April 6th meeting may be delayed or cancelled due to scheduling conflicts.

IV. ADJOURNMENT

Motion by Bales, supported by Collins to adjourn the meeting at 1:57 p.m. Motion carried.

MDM/rdb