

## MINUTES

### PHYSICAL RESOURCES COMMITTEE MONDAY, JANUARY 9, 2017 – 10:00 A.M. OLD COURTHOUSE COMMITTEE ROOM

**DRAFT**

Present: Commissioners Tillotson, Knoblauch, and Stimpson

Absent: Commissioner Driskill

Also Present: Commissioner Wittenbach, Jenny Escott and Ed Scheffler (Drain Commission), David Panian (The Daily Telegram), Tim Mehan and Michael Sexton (Maintenance Department), Dick Williams, Greg Arkwright, and Nelson Brikho (Honeywell), Irv Shaw, Martin Marshall, and Rebecca Borton

#### I. Approval of Minutes

*Motion by Knoblauch, to approve the minutes of the December 5, 2016, meeting, seconded by Tillotson. Motion carried.*

#### II. Finance Report

Administrator Martin Marshall reviewed the finance report.

#### III. Maintenance Department Report

Tim Mehan reviewed the monthly Building and Grounds report.

**Jail:** Tri State Industrial Floors has completed the epoxy project in 3, 4, 5, and 6 blocks at a price of \$12,960. With Jail Commands approval, Tim would like have Tri State complete 7 and 8 block and the kitchen floor for \$12,250.00.

*Motion by Knoblauch, seconded by Tillotson, to recommend to Personnel/Ways and Means approval for Tri State Industrial Floors to epoxy 7 & 8 blocks shower areas and the kitchen floor in an amount not exceed \$12,250; funding from Jail Construction fund [466-279.930]. Motion carried.*

**Judicial Building:** A request for \$17,750 to repair the fire alarm panel in the Judicial Building was reviewed. Marty noted that this project was not included in the Capital Improvement Plan and should be considered an unexpected maintenance necessity.

*Motion by Knoblauch, seconded by Tillotson, to authorize the fire alarm panel repairs in the Judicial Building at a cost not to exceed \$17,750 from Building and Site Fund. Motion carried.*

**CPBS 1607 OCH Carpet:** A request for an additional \$470.47 for the carpet project at the Old Courthouse was reviewed.

*Motion by Knoblauch, seconded by Tillotson, to authorize an additional \$470.47 for project CPBS 1607 from the Building and Site unallocated funds. Motion carried.*

V. Drain Commission

Drain Commissioner Jenny Escott submitted a summary of the current drain maintenance equipment, not including 17 pickups and 2 SUV vehicles that are currently in use. The Drain Commission has tried to efficiently rotate vehicles throughout the department in both the sewer/water side and the drain maintenance side. During the past several years, the Drain Commission has purchased between 2-5 vehicles per year through the state purchasing program (MiDeal Contracts) and then selling 2-5 per year. She would like the Committee's approval of the plan.

There was also vehicle recently involved in an accident which will need to be added to the plan for repair/replacement.

*Motion by Knoblauch, supported by Tillotson, to approve the Drain Commission's 2017 equipment replacement plan; out of the Revolving Equipment Fund. Motion carried.*

Jenny submitted the 2017 equipment use charge rates for approval; these are not for hire pricing, but for Drain Commission project pricing.

*Motion by Knoblauch, supported by Tillotson, to approve the Drain Commission's 2017 equipment use charge rates. Motion carried.*

VI. Energy Management Set Point Optimizer Program

Dick Williams introduced Greg Arkwright and Nelson Brikho. Dick reviewed the projects that he has been involved in with Lenawee County to date as well as the cumulative savings of the three phases. Total savings of all three phases is \$2,080,593; which is nearly double the Honeywell savings guarantee of \$1,068,973.

Nelson Bikho explained the Energy Management Setpoint Optimization Program, which is a cloud-based monitoring system. This system reduces energy consumption while maintaining comfort and monitors the performance of the systems.

The Human Services Building and the Judicial Building were included in the pilot program and have realized a significant savings. The Judicial Building has reduced energy costs by 12% and the Human Services Building has reduced energy costs by 21% over the post retrofit energy baseline.

To continue the Energy Management Setpoint Optimization Program, the County will need to enter into an annual service agreement at a cost of \$11,400 per year; which is half the cost of the savings. This service can be cancelled at any time.

*Motion by Knoblauch, supported by Stimpson, to recommend approval of the Energy Management Setpoint Optimization Program annual service agreement for 2017 on to Personnel/Ways and Means Committee. Motion carried.*

Monthly reports will be reviewed by the Maintenance Supervisor.

**Minutes**  
**Physical Resources Committee**  
**January 9, 2017**  
**Page 3 of 3**

VII. Updates and Other Business

There was no other business.

VIII. Adjournment

*Motion by Knoblauch, to adjourn the meeting at 10:48 a.m., seconded by Stimpson. Motion carried.*

MDM/rdb