



DRAFT

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PHYSICAL RESOURCES COMMITTEE

*Bob Knoblauch, Chair – Ralph Tillotson, Vice Chair
Jim Driskill, Member*

MEETING LOCATION

*Chambers, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

MINUTES: MONDAY, JANUARY 8, 2017 – 10:00 A.M.

PRESENT: Commissioners Knoblauch, Tillotson, Driskill, and Stimpson

OTHERS PRESENT: Commissioner Wittenbach, Tim Mehan, Jenny Escott, Martin Marshall, Kim Murphy, Rebecca Borton, David Panian (The Daily Telegram), and Irv Shaw

Motion by Tillotson to approve the agenda with the addition of OCH restoration under Updates and Other Business. Motion carried.

I. Approval of minutes

Motion by Driskill, to approve the minutes of the December 4, 2017, meeting, seconded by Tillotson. Motion carried.

II. Finance report

Administrator Martin Marshall reviewed the finance report and noted Project 1714 has been completed and may be closed.

Motion by Tillotson, supported by Driskill, to close project CPBS 1714 OCH-Misc Replacement/Repairs. Motion carried.

III. Maintenance Department report

The Maintenance report was available for review and Tim Mehan provided a few highlights.

The Drop off Recycling Site has been closed due to extremely low temperatures, but heaters have been installed and they will hopefully be opened later today.

The Maple Drain facility is being looked at for any additional electrical needs to create additional office space.

Record storage studies are being conducted.

IV. Drain Commission report

The Drain Report was available for review.

Jenny provided the 2018 equipment use charge rates for approval; these are not “for hire” pricing, but for Drain Commission project pricing. There were no changes to this year’s rates.

Motion by Tillotson, supported by Driskill, to approve the Drain Commission’s 2018 equipment use charge rates. Motion carried.

Other highlights included:

Nexus is primarily conducting brush clearing and indications are that pipeline construction in Lenawee County will be this summer.

The Drain Commission recently hired a new field operations inspector.

Recent activities of the Waltermire Tile Drain and that Titus Tiles Drain were discussed.

A personnel request will be submitted to the Personnel/Ways and Means meeting in February; it is a position that will be 100% reimbursed by the sewer systems.

V. Sheriff Building Remodel

Marty Marshall provided an update on the Sheriff’s building rebuild project; the initial kickoff meeting was held before Christmas break and one work session has taken place. Future meetings are scheduled on first and third Thursdays and as necessary to collect information on the project.

The Collaborative is meeting with those departments that may be affected to identify each of their specific needs.

It is anticipated that the overall proposal will be presented to the Board within a few months.

VI. Updates / Other Business

OCH Restoration: Marty reviewed a proposal from the Collaborative to conduct an analysis of the Old Courthouse for possible renovations or restorations; costs for this project may be incorporated into the overall Sheriff building project.

Motion by Driskill, seconded by Tillotson, to approve \$19,400 and authorize the Administrator to enter into agreement with the Collaborative for the study of the old courthouse with funding from the Building and Site Division of the Capital Fund. Motion carried.

VII. Adjournment

Motion by Tillotson, to adjourn the meeting at 10:36 a.m., seconded by Driskill. Motion carried.