

# AIRPORT COMMISSION

JOE MALAK

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## MEMBERS

Bob Knoblauch, Dawn Bales

## MEETING LOCATION

Terminal/FBO Building

**MINUTES:** Monday, January 7, 2019 – 1:30 p.m.

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**PRESENT:** Commissioners Bales and Knoblauch

**ALSO PRESENT:** Joe Malak, Irv Shaw, Martin Marshall, and Kim Murphy

### I. Approval of Minutes

*Motion by Knoblauch, supported by Bales, to approve the minutes of the November 5, 2018, meeting. Motion carried.*

### II. Additional Business for Agenda

There was nothing to add to the agenda.

### III. Manager's Report

Joe presented the manager's report and the following items were reviewed.

**Operation Good Cheer:** December 8 was Operation Good Cheer. Gifts were brought in by truck this year to avoid bad weather that was moving into Northern Michigan. The amount of gifts that passed through the Airport surpassed any other year.

**Building Repairs and Maintenance:** This winter's projects include the

- Removal of the old lighting located in the East Maintenance Building. Most of the lighting has been replaced other than the storage area located on the northeast portion of the building.
- Installation of two new high-efficiency furnaces in the corporate hanger.
- Remodel of both men and women's restrooms at Skywalker Flying's Building.

**Equipment Repairs:** The airports large generator went down; but fortunately, the supply vendor the necessary parts on hand and repairs were made the next day.

**Maple Lane Manor Cemetery:** The cemetery lawns and general maintenance are in good condition. Snow removal will be made only upon request.

**Aviation Growth:** Aviation growth for the Lenawee County Airport is improving month by month. In 2018, there has been an increase in both private and corporate aircraft traffic, as well as, a larger number of corporate jet pilots that are looking to overnight and depart the following morning. Overnight parking is not a problem throughout the summer months, but the airport is losing this business to other airports where heated hangars can accommodate the aircraft. Joe is looking into remedies.

**Airport Licensing:** The Lenawee County Airport has received its public use airport license, Airport Manager's license for the year of 2019.

*Motion by Knoblauch, supported by Bales, to approve the Manager's Report and place it on file. Motion carried.*

#### **IV. Finance Report**

The financial report was reviewed. 2018 revenues are at 100.42%, while expenses are at 27.81%. Litigation matters are tracked separately; budgeted revenues are -124.21%; expenses remained at 0% for 2018.

*Motion by Knoblauch, supported by Bales, to approve the finance report and place it on file. Motion carried.*

#### **V. New Business**

There was no new business.

#### **VI. Old Business**

There was no old business.

#### **VII. Other Business / Public Comment**

There was no public Comment.

#### **VIII. Adjournment**

*Motion by Knoblauch, supported by Bales, to adjourn the meeting at 1:51p.m. Motion carried.*