



**DRAFT**

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**CRIMINAL JUSTICE COMMITTEE**

Terry Collins, Chair – John Lapham, Vice Chair  
Karol "KZ" Bolton

**MEETING LOCATION**

Committee Room, 2<sup>nd</sup> Floor  
Old Courthouse, 301 N. Main Street, Adrian, MI

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**MINUTES:** THURSDAY, JANUARY 4, 2018 - 10:00 A.M.

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**PRESENT:** Commissioners Collins, Bolton, Lapham, and Stimpson

**OTHERS PRESENT:** Commissioners Tillotson and Wittenbach; Sheriff Welsh, Undersheriff Bevier, Craig Tanis, John Glaser, Burke Castleberry, Martin Marshall, Dr. Bader Cassin, Kim Murphy, Rebecca Borton, and David Panian (The Daily Telegram)

**I. APPROVAL OF MINUTES**

*Motion by Lapham, seconded by Bolton, to approve the minutes of the December 7, 2017, meeting. Motion carried.*

**II. FINANCE REPORTS**

Administrator Martin Marshall reviewed the finance report. The CJA balance remains slightly over \$400,000.

The final Jail Building payment will be made in May and is expected to be a little more than \$500,000. Currently, there is about \$220,000 on hand with three months of revenue pending. Although the fund may be a little short, revenues will be used to repay any payoff loan prior to the fund be closed.

**III. SHERIFF'S REPORT**

The Sheriff's report was available for review.

Undersheriff Bevier explained the new paperless bench warrant process being used by District Court and local law enforcement. The process went from a 10 to 15 step process that could take up to two weeks, down to a 3 to 6 step process with a day to a day and a half processing time.

The *Text to 911* system will soon be operational; this will provide residents another way of communicating with 911 Dispatch.

The Jail population reports were available for December; there were no early releases in 2017.

**IV. PROSECUTING ATTORNEY'S REPORT**

The Prosecuting Attorney's report for December was available for review

## **Criminal Justice minutes**

January 4, 2018

**Warrants:** For the month of December, there were 212 warrant and 8 juvenile petition requests. Of these requests, there were 40 felony warrants, 92 misdemeanor warrants, and 15 juvenile petitions were authorized.

**Economic Crimes Unit:** The Economic Crimes Unit had 89 open/pending cases in diversion and 14 completed cases. A total of \$11,267.65 was collected in merchant fees/restitution and \$3,960.00 in diversion fees.

### **V. PUBLIC DEFENDER'S REPORT**

The Public Defender's report was available.

The Public Defender Office continues to investigate additional personnel options.

### **VI. EMERGENCY MANAGEMENT REPORT**

The Emergency Management Report was available for review. Craig Tanis provided highlights including

1. Table top exercises
2. The County Hazardous Mitigation Plan will be updated internally
3. A public officials conference will be held in May on the responsibilities of the municipality leaders during a disaster

### **VII. MEDICAL EXAMINER REPORT**

The Medical Examiner's report was available for review. Dr. Cassin highlighted 2017 activities from both Lenawee and Hillsdale Counties.

### **VIII. UPDATES AND OTHER BUSINESS**

Marty Marshall provided an update on the Sheriff's building rebuild project; a kickoff meeting was recently held and work sessions are being scheduled.

### **IX. ADJOURNMENT**

*Motion by Lapham, to adjourn the meeting at 10:22 a.m., Bolton seconded. Motion carried.*

MDM/rdb