



LENAWEE COUNTY ADMINISTRATOR'S OFFICE
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IT / EQUALIZATION COMMITTEE

*Chris Wittenbach, Chair – Terry Collins, Vice Chair
Dawn Bales*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

AGENDA: THURSDAY, MARCH 2, 2017 - 1:30 P.M.

- I. **APPROVAL OF MINUTES** – February 2, 2017

- II. **INFORMATION TECHNOLOGY**
 - A. Department reports / system concerns
 - B. IT report
 - C. Updates / other business

- III. **EQUALIZATION REPORT**
 - A. Updates / Other Business

- IV. **ADJOURNMENT**



Information Technology Work Report

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For the month of
February 2017

Project Name	Current and Projected Status											
IT - Payment System - Online and Over the Counter	●	●										
Equalization - Hardware and Software Upgrade	☒											
Sheriff - Dispatch 911 Phones	○	○										
Electronic Warrant	●	●										
Website - Employee Portal	○	●										
Election	☒											
Update Wifi system	●	●										
Health Department (EMR) (18 Months)	○	●										
Court Docket and Calendar Online -	●	●										
911/Dispatch UPS	●	●										
Virtualization Software Update for 18 Servers	●	●										
Join Health Department to County Domain Server	●	●										
Rewrite County IT Policy	○	○										
Capital Improvement - Document Management (2016)	○	○										
Capital Improvement - Firewall Upgrade (2016)	○	○										
Capital Improvement - Fiber Ring (2017)	○	○										
Capital Improvement - Jail Video (2017)	○	○										
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

Active	●
On Hold/No Action	○
Completed/Closed	✓
Canceled	☒

IT Department Overview	1998	2008	2010	2011	2012	2013	2014	2015	2017 Audit
IT Director	1	1	1	1	1	1	1	1	1
IT Full-Time Employee's	3	4	4	4	4	4	4	4	4
IT Part-Time Employee or Contract	1	1	2	2	1	1	1	1	1
Buildings	?	12	13	15	15	15	15	15	15
PC's/Workstations	125	270	398	402	404	392	392	399	
External Users	30	81	98	98	98	98	108	No Audit	
Servers/PC hosting Applications	3	25	40	40	40	40	55	97	
Networked Printers/Copiers	40	85	113	90	106	129	129	127	
Applications	33	74	103	103	103	103	113	No Audit	
Firewalls	1	5	5	4	4	4	2	3	
Video Conferencing	0	3	6	6	6	6	8	No Audit	
Phones/Faxes/Virtual Phones	0	583	600	600	600	600	600	609	
Directory Numbers	0	784	814	814	814	814	814	839	
Voice Mail Users	0	418	490	490	490	490	490	451	
Wireless Cell/Data Cards	0	130	202	202	202	202	127	No Audit	
Access Points	0	3	3	4	7	31	35	30	
Storage Area Networks (SAN)	0	2	4	6	6	6	8	8	6
Battery Backup UPS	3	22	24	22	22	22	24	24	
Budgeted Positions	540	663	668	634	587	594	No Audit	No Audit	