



LENAWEE COUNTY ADMINISTRATOR'S OFFICE
301 N. Main Street ~ Adrian, MI 49221

Martin D. Marshall, County Administrator
Telephone: (517) 264-4508
Fax: (517) 264-4512
www.lenawee.mi.us

POLICIES & PROCEDURES COMMITTEE

*John Lapham, Chair, Dawn Bales, Vice Chair
Bob Knoblauch, Member*

MEETING LOCATION

*Committee Room, 2nd Floor
Old Courthouse, 301 N. Main Street, Adrian, MI*

AGENDA: TUESDAY, JANUARY 9, 2018

IMMEDIATELY FOLLOWING 10:00 A.M. PERSONNEL/WAYS & MEANS COMMITTEE MEETING

*Action Request

Addition to Agenda**

- I. **APPROVAL OF MINUTES:** December 12, 2017
- II. **Old Business**
 - A. Accounts Payable Policy Amendments *
- III. **New Business**
 - A. Anti-Harassment Policy
 - B. Contracts Authority /Designate Signatory
 - C. Credit Card Policies (Acceptance and Issuance)
 - D. Federal Awards Policy
- IV. **UPCOMING POLICY REVIEW**
- V. **OTHER BUSINESS**
- VI. **ADJOURNMENT**

MEETING PACKET

*denotes action requested **